

## **November 10, 2004 Budget Oversight Group (BOG) Meeting Notes**

**Attendees for this meeting:** David Thatcher (BPA), Mark Shaw (BPA), John Rowan (BPA), Cate Hanan (BPA), Ben Dick (BPA), David Byrnes (BPA), Peter Lofy (BPA), Jamie Swan (BPA), Roy Beaty (BPA), Tom Iverson (CBFWA), Mark Fritsch (NPCC), Karl Weist (NPCC), Patty O'Toole (NPCC), Joann Hunt (NPCC), Stacy Horton (NPCC), Lynn Rasmussen, Des Maynard (NMFS), Todd Sween (NPT), Heidi McRoberts (NPT), Iva Jones (NPT), Emmitt Taylor Jr. (NPT), Gary James (CTUIR) and Steve Allen (ODFW)

### **Agenda Item 1 - Review Budget Adjustment Requests:**

- Dave Thatcher reviewed the purpose of the Budget Oversight Group (BOG) – BOG is not a decision-making body for budget adjustment requests. BOG administers requests, validates the type of request (i.e. Reschedule, Within Year etc.) Budget adjustment process is posted on CBFWA website.
- Timeframe to provide responses to reschedule requests:
  - Goal of BPA EF&W is to post decisions on CBFWA Website by December 2004 for urgent requests, by January 2005 for non-urgent requests.
- Some attendees indicated that there was a perception that \$5 million would be available for budget adjustments at the November BOG Meeting, but that is incorrect. BPA F&W budget currently stands at \$151.6 million, so there are currently no available funds for budget adjustments. This may change after contract budgets are input.
- Budget adjustment requests were reviewed and status is available on the CBFWA BOG website.
- BPA will provide request letter to Council Staff for Within-Year Requests on projects 199306600, 199801800, 20010300 before the December 2004 Council Meeting.

### **Agenda Item 2 – Budget Variance Analysis and Adjustments**

- No budget adjustments have been made to date in FY 05.
- Contract-level budgeting is being implemented and project manager inputs are due December 31, 2004. Contract-level budgeting will include land, and other non-contractual information.
- An analysis of spending for 2004 is in the works, but not yet available.
- BPA is finalizing changes to the monthly variance report to include Council recommendation, BPA SOY, and adjustments in addition to the current format of working budget, actuals and variance.

### **Agenda Item 3 – New Business**

- Scott Hampton will talk about the 2004 budget at the Nov Council Meeting.
- Multi-Year Variance Analysis - David Thatcher will work this. Tom will provide David the '02 initial budget data.
- Amounts under \$25,000 are not accrued in the end of year exercise. This accrual category is estimated to be about \$1M and amounts will be FY05 expenditures.

## **November 10, 2004 Budget Oversight Group (BOG) Meeting Notes**

- \$4-5 million in expenditures are anticipated for BiOp projects.

Next BOG meeting is Dec 8, 2004. Budget adjustment requests are due Dec 1 to be considered at the Dec BOG meeting.